



Kentucky River District Health Department

Minutes of the Kentucky River District Board of Health Quarterly Meeting

Date of Meeting: June 14, 2022
Time of Meeting: 6:30 p.m.
Location of Meeting: Hazard City Hall and ZOOM Format

Members Present

Judge Terry Adams
Judge Scott Alexander
Lisa Blackburn
Donna Brewer
Dr. Ricky Collins
Kevin Davis
Judge William Lewis
Dena McIntosh
Dr. Kenneth Slone
Judge Cale Turner

Members Absent

J. B. Bowman
Gregory Collins
Judge Jeff Dobson
Dr. Don Holbrook
Sally Spaulding

Staff Present

A. Scott Lockard, Secretary, Director
Helen Ascani, Assistant to the Director
K. Nicole Caldwell, Home Health Administrator
Janet Cornett, Perry County Coordinator
Melissa Feltner, HANDS Supervisor
Christy Grigsby, Knott County Coordinator
Anne Hatton, Nurse Administrator, Lee County
Maxine Shepherd, Leslie County Coordinator
Brandy Slone, Letcher County Coordinator
Sherrie Stidham, Health Promotion Specialist
Elizabeth Turner, Nurse Administrator
Jo Anne Vanzant, Harm Reduction Program Coordinator
James Ed Whisman, Environmental Supervisor
Stacy Wilson, Wolfe County Coordinator

I. Call to Order

Chairman Donna Brewer called the meeting to order at 6:30 p.m.

II. Roll Call

With ten (10) members present, a quorum was established.

III. Minutes of Previous Meetings

Chairman Brewer requested a motion to accept the minutes from the March 22, 2022, meeting as presented.

Dr. Kenneth Slone made the motion to accept the previous minutes as presented.

Ms. Dena McIntosh seconded the motion.

All were in favor. Motion passed unanimously.

IV. New Business

A. Clinical Services

The Clinical Services report was presented by Ms. Libby Turner. Ms. Turner reviewed her report as presented in the board packet. The main concern in clinics is the recall of the WIC baby formula and the overall formula shortage. Ms. Turner reported on the decline of the COVID vaccination rate, while the COVID rate is slowly rising. She announced the training of the nurse in Letcher county to be the Breastfeeding Peer Counselor supervisor. Ms. Turner hopes to strengthen the team in order to promote more breastfeeding.

Ms. Jo Anne Vanzant reported on the activities at the Hub. The Hub has been extremely busy. Since February:

- 227 individuals have been care coordinated
- 50 individuals have been sent to treatment
- provided transportation to treatments for 34 individuals
- the quick response team has received and responded to 31 referrals
- the emergency food and shelter program assisted 97 individuals with food and 46 individuals with clothings
- assisted 8 families with the Casey's Law process
- distributed 1200 boxes of Narcan to Hazard Police Department, Whitesburg Police Department, KSP Post 13, the quick response team, and EMS services.

Ms. Vanzant announced the hiring of a Peer Support Specialist. Peer support is now available to all the participants in the syringe program.

Ms. Vanzant is working to gain access into the justice system. Celebrate Recovery and AA can now be held in the Lee County prison. A Smart Recovery curriculum will be starting in the Three Forks Regional jail. A diversion program with the court system is being piloted in Lee and Owsley counties.

The program has received two grants: a \$22,926 grant for emergency food and shelter, and a \$50,000 grant to help mitigate COVID in the homeless population.

B. Environmental Services

The Environmental Services report was given by Mr. James Ed Whisman. Mr. Whisman reviewed his report as presented in the board packet.

The environmental team has completed all school inspections for the year. Rabies clinics are getting started district wide. Mr. Whisman projected the rabies clinic will vaccinate over 500 cats and dogs for rabies and parvo.

C. HANDS Services

The HANDS Services report was given by Ms. Melissa Feltner. Ms. Feltner reviewed her report as presented in the board packet. She commented that the participation rate is steadily increasing. Home visits are still being done in a combination of virtual and in-person. The team is trying to encourage the families to allow home visits as long as the COVID rate remains steady.

D. Health Promotion Services

The Health Promotion Services report was given by Ms. Sherrie Stidham for Ms. Susan Kincaid. Ms. Stidham reviewed some of the activities from Ms. Kincaid's report to the Board.

Mr. Lockard congratulated Ms. Stidham and Ms. Tara Vostad for receiving the Sara C. Stice Health Education Award at the annual Kentucky Public Health Association Conference. Mr. Lockard stated that this is the first time a Kentucky River District health educator was presented with this award.

E. Home Health Services Report

The Home Health Report was given by Ms. Nicole Caldwell. Referring to the Home Health report that was submitted to the Board, Ms. Caldwell reviewed the quarterly data for the Lee, Wolfe, and Owsley County home health program.

Ms. Caldwell announced the following staff changes:

- Ms. Hope Kelley will be retiring, effective July 31, 2022.
- Ms. Rhonda Durbin with Rhonda's Speech Therapy for Babies, has resigned and will not be renewing her contract.

F. Director's Report

Mr. Lockard informed the board of a very successful legislative session. The legislature passed the budget bill and it is very favorable for the agency. Health departments received full funding for their pension liabilities and for Public Health Transformation. The funding of Public Health Transformation will be bringing an addition of \$1.4 million to the agency.

G. Financial Report

Mr. Lockard reviewed the fiscal year-to-date financial report 117, ending on May 31, 2022, submitted as part of the Addendum.

Total Revenue, FY Year to Date: \$ 11,314,519.27
Total Expense, FY Year to Date: \$ 10,232,251.61
Net Surplus: \$ 1,082,267.66

Though the surplus looks good, Mr. Lockard reminded the Board that the cash flow goes up and down. Money for the retirement liability is released to the agency only twice a year. There will be three more payments of approximately \$300,000 per month coming out of the surplus before another release of the retirement money to the agency.

Mr. Lockard is pleased that the agency will be finishing another fiscal year with a surplus.

H. FY 2023 Budget

Mr. Lockard presented the FY 2023 budget to the board, submitted as part of the Addendum.

Projected Revenue: \$ 14,753,582
Projected Expense: \$ 14,367,277
Projected Net Surplus: \$ 386,305

**Ms. Dena McIntosh made the motion to approve the budget as presented.
Dr. Ricky Collins seconded the motion.
All were in favor. Motion passed unanimously.**

FY 2023 increments are set at 5.0%.

**Judge William Lewis made the motion to approve the 5% increments for FY 2023.
Judge Scott Alexander seconded the motion.
All were in favor. The motion carried unanimously.**

V. Comments from the County Coordinators

The county coordinators reported on their respective counties

VI. Next Board Meeting

Tuesday, September 13, 2022, at 6:30 p.m. Location to be announced.

VII. Adjournment

With no other businesses to discuss, Chairman Brewer requested for a motion to adjourn.

**Judge William Lewis made the motion to adjourn.
Dr. Ricky Collins seconded the motion.
All were in favor. The motion carried unanimously.**

Meeting adjourned at approximately 8:00 p.m.



Donna Brewer, Chairman

6/16/2022

Date



A. Scott Lockard, Public Health Director, Secretary

6/16/2022

Date