



Kentucky River District Health Department

Minutes of the Kentucky River District Board of Health Quarterly Meeting

Date of Meeting: December 9, 2025

Time of Meeting: 6:00 p.m.

Location of Meeting: Kentucky River Area Development District (KRADD) Conference Room, and ZOOM format

Members Present

Judge Terry Adams
Judge Scott Alexander
Judge Raymond Banks by proxy, Brad Brewer
Lisa Blackburn
Donna Brewer
Dr. Ricky Collins
Judge Jeff Dobson
Dr. William Hagans
Judge William Lewis by proxy, Shirley Baker
Judge Zeke Little, Jr.
Brittany Maggard
Dr. Kenneth Slone

Members Absent

J.B. Bowman
Gregory Collins
Kevin Davis
Judge Steve May
Dena McIntosh

Staff in Attendance

A. Scott Lockard, Secretary, Director
Anne Hatton, Ryan White Part B Service Program Coordinator
Brandy Slone, Letcher County Coordinator
Chelsea Marshall, Health Educator
Christy Grigsby, Knott County Coordinator
Elizabeth Turner, Clinical Services Nurse Administrator
Helen Ascani, Executive Assistant to the Director
James Ed Whisman, Environmental Supervisor
Janet Cornett, Perry County Coordinator
JoAnn Fraley, Harm Reduction Program Coordinator
Maxine Shepherd, Leslie County Coordinator
Melissa Feltner, HANDS Supervisor
Melissa Slone, Chief Operating Officer
Nicole Caldwell, Home Health Program Coordinator
Tammy Caudill, Chief Financial Officer
Vivian Smith, Lee County & Owsley County Coordinator

Guest

Joy Delisle, CEO, Buckhorn Children & Family Services Therapeutic Care

I. Call to Order

Chairman Donna Brewer called the meeting to order at 6:00 p.m.

II. Roll Call

With twelve (12) members present, a quorum was established.

III. Minutes of Previous Meetings

Chairman Brewer requested a motion to accept the minutes from the September 16, 2025, meeting as presented.

Dr. Kenneth Slone made the motion to accept the previous minutes as presented.

Dr. Ricky Collins seconded the motion.

The motion carried unanimously.

IV. New Business

A. Clinical Services

The updates on clinical services were given by Libby Turner.

The diabetes team continues to provide diabetes education and support. The staff wore blue to show support for World Diabetes Day.

Glenda Root is the new school nurse assigned to the Wolfe County High School.

KRDHD has a new partnership with the Knott County School Board. With the partnership their school nurse at Hindman Elementary can dispense over the counter medications to students.

There is an increase in pertussis cases. Kentucky has had 3 infant deaths related to pertussis. Because these cases are not related to each other, it is not considered to be an outbreak. The clinics have been administering vaccine updates (Tdap) to the 11 - 16 age group.

The WIC participation rates remain steady. Leslie County's rate fell slightly, but Ms. Turner feels that it will pick back up after the holidays.

B. Harm Reduction Services

The Harm Reduction Services report was given by JoAnn Fraley. She highlighted some important events from her report that was submitted to the Board.

Renovations of the Hub at Knott are completed. Though it has not had a soft open, services have already been expanded to Knott County with Emily Reynolds as the team leader.

Ms. Fraley informed the board she is working on a grant for the Opioid Abatement funding that will pilot a new women's re-entry program. She is hoping to pilot the program at the Three Forks Regional Jail in year one. The program will expand to other locations in year two.

The Moral Recognition Therapy (MRT) program through the AODE service continues to grow as well as the men's re-entry program.

C. Environmental Services

The Environmental Services report was given by James Ed Whisman.

The Environmental team completed over 500 food inspections. This is much higher than normal. The team was trying to complete all inspections before the new KEHDS system went into effect. Mr. Whisman believes KEHDS will no longer replace the current CDP system.

For the onsite program, approximately 88 permits were issued, and 140 site evaluations were completed. District wide, the team inspected over 160 food booths at all the festivals. Installers classes have been scheduled for next year. All schools have been inspected, and they should finish up with the establishments by the end of the year.

Mr. Whisman informed the board that his team has remained very busy.

D. HANDS Services

The HANDS Services report was given by Melissa Feltner. Ms. Feltner reviewed her report as presented in the board packet.

The HANDS team have been working with local libraries in Lee, Letcher, and Perry counties, to hold events for the kids. The Unite Kids Coalition and ASAP provided the funding for these events.

HANDS visits continue to be held in person and virtually. Currently, the program has 102 families. Ms. Feltner feels that the program is continuing to grow. She hopes to hire a few more employees and believes this will help with attracting more families.

The program continues to offer incentives for enrollment. Families are given a car seat or a Pac-N-Play when they first enroll and gift cards can be earned for continued participation.

Ms. Feltner thanked the community partners for their assistance with all the events that have taken place.

E. Health Promotion Services

The Health Promotion Services report was given by Chelsea Marshall.

The Maternal Child Health program has been very busy providing CPR training in schools and in the community. They have met with Buckhorn Schools to plan for the second year of the Youth Thrive Program. The Department for Public Health will be doing a site visit on Thursday, Dec. 18th.

The Tobacco Program wrote and received The Retail Survey Project Grant. The team partnered with the Lee County HOSA students to complete environmental scans of 13 retail locations. The students presented their findings at the Area Technology Showcase, The Lee County School Board, the Beattyville City Council, and Lee County ASAP. If the grant becomes available again, Ms. Marshall plans to apply for another county.

The team has been invited to participate in the State Health Improvement Plan (SHIP) Youth Mental Health Workgroup meetings. The invitation came about because of their work during COVID.

Several KRHD staff have been accepted to be part of a suicide prevention community through NACCHO.

KRHD hosted the Breast Cancer/Domestic Violence Awareness Ceremony in Lee County. The agency has hosted this event for over 20 years.

F. Home Health Services Report

The Home Health Report was given by Nicole Caldwell.

Due to low patient census, Crystal Brewer, Home Health Aide, has been transitioned from full-time to PRN, as needed, status. The low case load cannot support having two Aides.

Ms. Caldwell reviewed the census obtained as of the date of the board report:

Total Number of Patients: 52

Top Referral: University of Kentucky Medical Center

Top Primary Insurance Payer: Traditional Medicare

27 Admissions and 32 Discharges for the Quarter.

Two of the four therapist staff have started using electronic medical record, NDOC, to chart. The transition over to EMR is going well. The remaining two therapists also will be transitioning to EMR.

The Fiscal Year 2025 Annual Cost Report has been completed and submitted.

G. Financial Report

The Financial Report was given by Tammy Caudill, CFO.

Tammy Caudill reviewed the Workday Income Statement – Cash Basis for October of FY 2026, that was submitted as part of the board packet.

Total Revenue: \$ 1,840,086.52
Total Expense: \$ 1,466,118.96
Net Gain: \$ 373,967.56

The Workday Income Statement – Cash Basis for November of FY 2026 was distributed as an Addendum to the board packet.

Total Revenue: \$ 2,115,683.25
Total Expense: \$ 1,176,595.58
Net Gain: \$ 939,087.67

Fiscal year 2025 close out is almost completed. The Department for Public Health has requested minor changes.

H. Director's Report

Mr. Lockard attended the Legislative Preview Meeting of the Kentucky Voices for Health. One of the topics that will directly affect the agency is the local health department's Public Health Dental Hygiene Program. There is a push to expand the program to include the Federally Qualify Health Centers (FQHCs). Currently, KRHD is partnering with the University of Kentucky Northfork Clinic to ensure the needs are met with school children in the district.

Another topic of discussion was the projected Medicaid cut and its impact on the healthcare delivery system and the public health system.

The next legislative session will begin in January. Being a budget session, focus will be placed on the Public Health Transformation funding and the pension support funding.

Mr. Lockard congratulated Melissa Slone on receiving the Dan Martin Award for Lifetime Contribution from the Kentucky Rural Health Association. He also congratulated Jo Ann Fraley for obtaining her Master of Social Work from EKU. Funding from the Workforce Development Grant paid for Ms. Fraley's tuition in exchange for her commitment to work for the agency.

Mr. Lockard announced the retirement of Maxine Shepherd, County Coordinator for Leslie County. She will be retiring at the end of January. He thanked Ms. Shepherd for her service to the agency and to Leslie County.

Jenefer Burgett also retired at the end of October. She served as the agency's biller for many years. Kristen Brandenburg has assumed Ms. Burgett's role.

Mr. Lockard invited the board members to attend the All Staff meeting to take place on Friday, December 19, at Cliffview Resort. It will be a great opportunity to meet all the staff. Dr. John Langefeld, Commissioner of the Kentucky Department Public Health, and his Chief of Staff will be in attendance.

Mr. Lockard and Melissa Slone are certified as trainers in the DISC Personality Profile platform. The DISC training is designed to help build leaders. Mr. Lockard and Ms. Slone believe the DISC platform is an investment in the leadership team.

V. Introduction of Guest

Chairman Brewer welcomed Joy Delisle. Ms. Delisle is the new CEO of Buckhorn Children and Family Services Therapeutic Care (formerly Buckhorn Children Center). Ms. Delisle took the reign of CEO in April. She is looking to bring new life to the center and is actively seeking community partners. Ms. Delisle welcomes any ideas and suggestions. She looks forward to becoming part of the community.

VI. Next Board Meeting

Tuesday, March 10, 2026, at 6:00 p.m.

VII. Adjournment

With no other businesses to discuss, Chairman Brewer requested a motion to adjourn.

**Dr. Ricky Collins made the motion to adjourn.
Judge Zeke Little, Jr., seconded the motion.
The motion carried unanimously.**

The meeting adjourned at 7:00 p.m.



Donna Brewer, Chairman

1/6/2026
Date



A. Scott Lockard, Public Health Director, Secretary

12/22/25
Date

